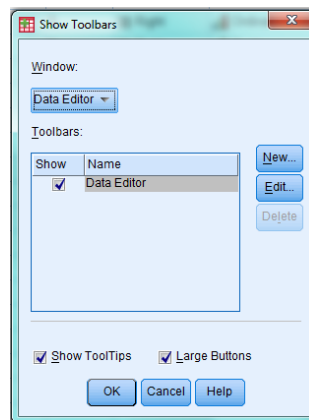


# Running Syntax from the Toolbar

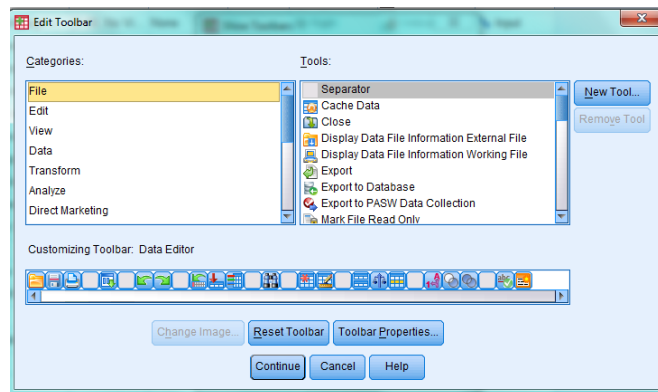
If you have a syntax file that you run quite regularly, it may be useful for you to have a button on your toolbar that will run the syntax for you. To do this, you will need to have the syntax file that you wish to run saved on your hard drive and you need to know how to customize toolbars in SPSS.

## To Customize Toolbars

From the menu click View->Toolbars->Customize

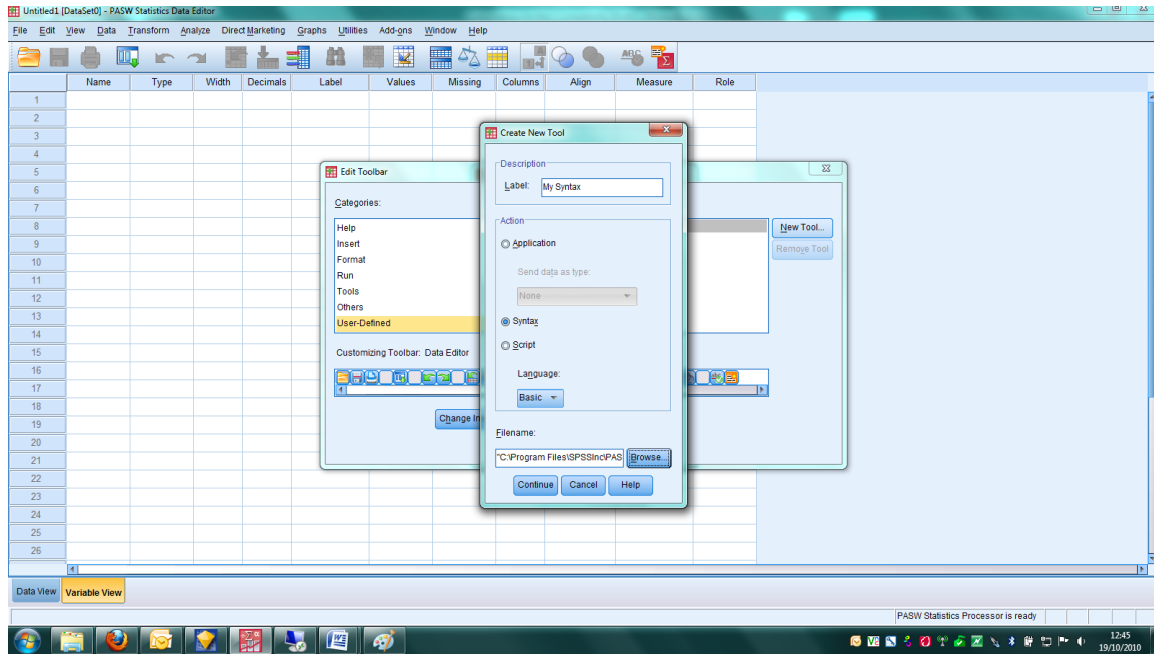


Here you can choose what toolbar you wish to customize, create new toolbars or delete old toolbars. To customize the data editor toolbar, click on data editor and hit edit.



On the left of the dialog box, we have the different categories, On the right, we have the different tools and underneath we have the toolbar as it looks now. We can add new tools to the toolbar by clicking on a particular tool and dragging it to the toolbar underneath.

To create a new tool to run our syntax, in the categories menu, scroll to the end and click User-Defined and click the New Tool button



Give your new tool a label. Under Action, choose the syntax option and under Filename, browse to the location of the syntax file on your hard drive.

Click the continue button. A new tool should now appear in the tools box. Drag and drop this new tool on the toolbar and click continue and ok. A new tool will appear in the toolbar in the data editor. Clicking this tool will run your syntax file.